

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, MARCH 5, 2009**

BOARD MEMBERS PRESENT: John Ballagh, Chairman; Brian Woods, Treasurer;
Robert Burger, Secretary; Alan Hassler, Director

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Kelly Balch; David Foster

REGULAR MEETING

Chairman Ballagh called the regular Board meeting to order at 5:00 p.m. Director Genova was excused from the meeting.

MINUTES OF THE FEBRUARY 5, 2009 REGULAR MEETING

Director Woods moved to approve the February 5, 2009, 2009 Regular Meeting Minutes with one correction. Director Burger seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Burger moved to approve the Financial Report and Accounts Payable in the amount of \$100,729.70 plus \$2,515.43 the HRA Disbursement plus \$30,959.61 the supplemental statement for a total of \$134,204.74. David Foster reported that the check register is being printed in the longer format again in an effort to allow for easier review of payments than possible with the shorter version of the check register used the previous few months. Director Woods seconded and the motion passed.

David Foster exited the meeting at 5:15 p.m.

MANAGER'S REPORTS

The Board reviewed the Manager's Report (*File 3/5/09*) and particularly noted the above average plant inflows during January that might be attributed to initiation of the MF/UF Pilot Testing Program.

STAFF REPORTS

Valve Exercising Program – Assistant Manager Reinertsen presented a PowerPoint summarizing the Distribution's program to identify and exercise all of the District's approximately 6000 valves. Of the 460 valves completed to date, 32% of those have had problems that needed some type of action. Identification of valve locations is also being integrated with the District's GPS/GIS asset inventory program.

Staff Cross Training Efforts – Manager Tooker reported that Genny Muncaster has returned to work part-time and is assisting Distribution with water shut off/turn-ons as well as valve exercising. This is helpful as Distribution is currently operating at less than full staff. He also reported on cross training that has been completed in the front office for customer service procedures.

Tanker Truck Leak – Manager Tooker advised the Board that a tanker truck spilled up to 8,500 gallons of condensate fuel in Rifle earlier today. Treatment Plant staff are monitoring reports regarding whether the fuel reached the Colorado River, and will temporarily shut down the intake as necessary.

EXPRESS AGENDA

The Board reviewed the Express Agenda and accepted the following items as presented:

1. Project 2008-01 North Raw Water Settling Pond Design – Staff and the Project Engineer met with Mesa County Planning on February 4th to begin the Conditional Use Permit process for this project. Work continues on the design alternatives with the Project Design Alternatives Workshop scheduled for March 20, 2009 between staff and URS project representatives.
2. Project 2008-02 MF/UF Pilot Testing Program – The three pilot units have been operating under the first 30-day performance test since February 5th with no problems noted. Plant operators managed to work through a recent storm event resulting in elevated turbidity levels but were able to maintain Phase II water quality within the required parameters of the pilot skid protocols. The second 30-day performance test is scheduled to commence March 14th.
3. Project 2009- 01 Highway 50 Bore – Staff has secured the services of Sharper Engineering Services Inc. to provide design and construction documents for the installation of a new crossing of Highway 50 west of the intersection with Highway 141 (32 Road). Staff met with the Bureau of Land Management to resolve questions pertaining to the existing 12” main line easement as it relates to the new planned crossing. The design is scheduled for completion by the middle of April with construction planned for mid-summer 2009.
4. Project 2006-01 South Finished Water Storage Tank Warranty Repairs – Staff identified a contractor warranty issue with the ultrasonic tank level indicator. The contractor is trying to schedule a site visit with the subcontractor responsible for the component (Denver based) to ascertain the problem and initiate corrective measures as warranted.
5. Middle Storage Tank Repairs – Staff identified the leak to be associated with a Dresser Coupling and has received direction from Burns and McDonnell for a repair plan. Palisade Constructors, Inc. is scheduled to begin repairs the week of March 2nd and plans to have the tank back ‘on-line’ by the middle of March.
6. Grand Valley Canal Crossing at Friendship Woods – The District is cooperatively working with the Grand Valley Drainage District to install a new canal crossing beneath the canal in conjunction with their project to improve drainage discharge in that area. The line is being replaced because of the persistent leaks in the existing

over-canal crossing. This project should be complete and the main line back in service by mid-April.

7. Clifton Fire District Emergency Response Tour – Staff provided a facility tour for 24 members of the Clifton Fire Department on February 24th. The general purpose of the tour was to familiarize their personnel with building layouts, access constraints and chemical storage locations and configurations.
8. 2008 Tier II Chemical Report – Staff completed the annual Tier II Chemical Report to the Grand Junction Fire Department’s Hazardous Materials Response Group, the Local Emergency Preparedness Committee (LEPC), and the Environmental Response Group of the Colorado Department of Public Health and Environment. A courtesy copy was provided to the Clifton Fire District. The report lists all chemicals (both hazardous and non-hazardous) which are onsite that exceed threshold quantities.
9. 2008 Treated Water Discharge Report – In February 2008, the District was issued a treated water discharge permit from the Colorado Department of Public Health and Environment. The permit requires an annual report of treated water discharges occurring in the previous calendar year. The discharges include planned (hydrant, tank, main line flushing) and unplanned (line breaks and identified leaks) discharges to the waters of the State. Staff have completed filing of this report with the State.
10. AC Pipe Removal North of I-70 and 32 Road – Palisade Constructors removed the abandoned 10” AC main line north of I-70. This line was abandoned last year as a part of the new 16” main line project that crossed the interstate and US Government Highline Canal. The pipe is being excavated and wrapped for disposal by the District at the Mesa County Solid Waste Facility.

UNFINISHED BUSINESS

Budget Transfer for Purchase of Grand Valley Irrigation Shares – Manager Tooker reported that the purchase of 28 Grand Valley Irrigation Shares was completed, following the February 5, 2009 Board discussion of this purchase opportunity. Director Woods moved to ratify the telephone poll between Manager Tooker and the Board, and to approve a budget transfer of \$10,900 from Contingency to Purchase of Grand Valley Irrigation Company Shares. Director Hassler seconded and the motion passed.

Economic Stimulus Legislation/Funding – Manager Tooker advised the Board that additional information has been obtained regarding Economic Stimulus Funding opportunities that may become available to the District. The loan funds would include requirement of a preliminary engineering report due by March 23, adoption of an updated Water Conservation Plan prior to funding distribution, and Davis-Bacon federal wage determinations. According to the Water and Power Resources Authority, alternate funding options may be available in the fall without the same level of requirements, in addition to State funding options. The Board agreed by consensus to not pursue Economic Stimulus Funding at this time.

Colorado River Water Rights and Intake Assessment from HDR Engineering – Manager Tooker presented a summary report from HDR Engineering (*File 3/5/09*) evaluating options to renovate the Colorado River Intake Structure including possible site locations and permitting issues. The 2009 Budget included funding for design and construction of the Intake Structure project. The

summary report also assesses the District's water rights. By consensus the Board directed Manager Took to negotiate with HDR Engineering to prepare a preliminary design report identifying options.

NEW BUSINESS

Water Conservation Plan – Manager Tooker reported that Staff has begun to draft an updated District Water Conservation Plan. Since the Board has decided not to pursue Economic Stimulus Funding the adoption of a Water Conservation Plan is not as critical at this time, therefore, a draft will be presented at a later date.

Verizon Wireless Option and Lease Agreement – Manager Tooker presented a Staff Report (*Verizon Wireless Lease Agreement, File 3/5/09*) summarizing Verizon Wireless' proposed amendment to the 1997 Option and Lease Agreement with the District for placement of a cell tower on top of the 1 MG Storage Tank. The Lease amendment was proposed in conjunction with Verizon's current request to install a diesel generator at this site. Following review of the critical items and concerns proposed in the amendment the Board directed Staff to work with the District's attorney to develop mutually beneficial lease agreement language.

Cost of Service Rate Analysis Co-op with Clifton Sanitation District – Manager Tooker advised the Board that the Clifton Sanitation District intends to work with a consultant to evaluate their costs of services and rate structure. Much of this evaluation will require that information be obtained from the Clifton Water District. Manager Tooker recommends the District cooperatively work with the Sanitation District and their consultant to obtain a rate analysis for both entities.

ADJOURNMENT

By consensus of the Board the meeting was adjourned at 7:25 p.m.

ATTEST:

John L. Ballagh

Excused

Doralyn Genova

Brian Woods

Alan Hassler

Robert Burger