

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, APRIL 2, 2009**

BOARD MEMBERS PRESENT: John Ballagh, Chairman; Brian Woods, Treasurer;
Robert Burger, Secretary; Alan Hassler, Director

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Kelly Balch;
David Foster, Dennis Carlson

REGULAR MEETING

Chairman Ballagh called the regular Board meeting to order at 5:05 p.m. Director Genova was excused from the meeting.

MINUTES OF THE FEBRUARY 5, 2009 REGULAR MEETING

Director Woods moved to approve the March 5, 2009 Regular Meeting Minutes with two corrections noted. Director Hassler seconded and the motion passed.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Burger moved to approve the Financial Report and Accounts Payable in the amount of \$124,462.53 plus \$2,196.91 HRA Disbursements plus \$14,190.71 the supplemental statement for a total of \$140,850.15. Questions were raised regarding the Statement of Cash Flow and will be addressed by Staff for the May, 2009 meeting. Director Woods seconded and the motion passed.

David Foster exited the meeting at 5:25 p.m.

MANAGER'S REPORTS

The Board reviewed the Manager's Report (*File 4/3/09*). Manager Tooker noted that as was discussed in the March, 2009 Board meeting, plant inflows compared to outflows continues to be higher due to the MF/UF Pilot Testing Program.

STAFF REPORTS

AWWA Membrane Conference Briefing – Treatment Plant Supervisor Carlson reported on the American Water Works Association Membrane Conference that he and Lab Analyst Brian Sheley recently attended in Memphis. Carlson found the conference to be particularly useful to discuss membrane treatment operations, pilot studies conducted elsewhere, and Microfiltration/Ultrafiltration full scale design options with other treatment professionals.

Project 2008-02 MF/UF Pilot Testing Program – Assistant Manager Reinertsen reported that the MF/UF Pilot Testing program is in its second 30-day demonstration phase. He distributed examples of the extensive water quality data collected from the first phase. The Board requested they be provided with an Executive Summary of the Final Report.

EXPRESS AGENDA

The Board reviewed the Express Agenda and accepted the following items as presented:

1. Special District Association Regional Workshops – A workshop for Board Members and Staff to review the laws, duties, issues and functions of operating a special district is scheduled for Tuesday, May 19 from 1:00 to 4:00 p.m. at The Museum of Western Colorado. A workshop for Special District Supervisors and Managers is scheduled for June 16 in Durango and June 18 in Glenwood Springs. Please contact Kelly if you would like to register for a workshop.
2. Project 2008-01 North Raw Water Settling Pond Design – The Project Design Alternatives Workshop originally scheduled for March 20, 2009 between Staff and URS project representatives has been rescheduled for May 1, 2009.
3. Project 2009-01 Highway 50 Bore – Completion of the design for the Highway 50 crossing has been delayed pending approval of the CDOT Utility Permit to perform engineering investigations in the road right-of-way.
4. Middle Storage Tank Repairs – Repairs have been completed and Staff is in the process of disinfecting the tank and pipeline repair. The tank is scheduled to be back ‘on-line’ by the middle of the end of the week of March 31.
5. Verizon Wireless Option and Lease Agreement – Staff has presented the Lease Agreement Amendment proposal from Verizon to Rich Krohn, the District’s attorney, and will present his review and recommendation at a later date.
6. American Water Works Association Annual Conference – The AWWA Annual Conference is scheduled for June 14-18 in San Diego. There are various full conference and partial conference registration options. Board members wishing to attend may contact Kelly for further information.

UNFINISHED BUSINESS

Colorado River Intake Engineering Proposal – Manager Tooker confirmed that the proposal submitted by HDR Engineering, Inc. for Colorado River Water Intake Pump Modifications will provide the information necessary to select the most appropriate alternative for operational and capacity improvements to the existing intake system on the Colorado River. Director Woods moved to authorize Staff to obtain a contract agreement with HDR Engineering, Inc. according to their Scope of Services and Fee Proposal submitted for the Colorado River Water Intake Pump Modifications Preliminary Design Report, with clarification that a Final Report will be provided. Director Hassler seconded and the motion passed.

NEW BUSINESS

2009 Flood Insurance and Snowpack Report – Manager Tooker reported that the snowpack is currently at 106% of average. Flood insurance is available with 72 hours notice and should not be necessary unless there is a significant change in weather conditions.

Drought Rate – Manager Tooker presented a Staff Report (*Staff Reports, File 4/2/09*) and recommendation for adoption of an updated Drought Rate. The Drought Rate adopted and placed on hold by the Board on May 2, 2002 was reviewed along with two amended rate structures. Option (A) updates the four tier rate structure adopted in 2002 to include the current Base Rate and Option (B) proposes a 500% rate increase for usage above the 3,000 gallons Base Rate. Director Woods moved to adopt the Option B as the 2009 Drought Rate. Director Hassler seconded.

Following discussion of the rate, the Board directed Staff to provide data regarding customer usage within several ranges and regarding seasonal usage. The Drought Rate shall be re-titled an Emergency Rate for implementation if necessary during other potential water supply shortage circumstances.

Director Burger moved to defer the motion to the May 7, 2009 Board Meeting. Director Hassler seconded and the motion passed.

Project 2009-02 New 10” Waterline, I-70B (08-RU06) – Assistant Manager Reinertsen presented a request to initiate the bid process for construction of a new 10” water line that was designed in 2008 and identified and funded in the 2009 Budget. Director Hassler moved to authorize staff to commence the construction bid process for Project 2009-02, installation of a new water line south of the I-70 Business Loop between 32 and 31 ½ Roads. Director Woods seconded and the motion passed.

ADJOURNMENT

Director Burger moved to adjourn the meeting. Director Hassler seconded and the motion passed. The meeting was adjourned at 7:17 p.m.

ATTEST:

John L. Ballagh

Excused

Doralyn Genova

Brian Woods

Alan Hassler

Robert Burger