

**MINUTES OF BOARD OF DIRECTORS MEETING  
CLIFTON WATER DISTRICT  
THURSDAY, APRIL 1, 2010**

**BOARD MEMBERS PRESENT:** John Ballagh, Chairman; Doralyn Genova, Vice-Chairman; Robert Burger, Secretary; Brian Woods, Treasurer; Alan Hassler, Director

**STAFF MEMBERS PRESENT:** Dale Tooker; David Reinertsen; David Foster; Kelly McLaughlin

**GUESTS:** JoCarole Haxel, Cathy Blazer and Linda Dannenburger of the Mesa County Planning Department

**REGULAR MEETING**

Chairman Ballagh called the regular Board meeting to order at 5:00 p.m.

**COUNTY LANDSCAPE CODE PRESENTATION**

Mesa County Planning Director Linda Dannenburger introduced the County's efforts to promote water conservation in new development through proposed amendments to the Landscaping Code (4/1/10 File). JoCarole Haxel and Cathy Blazer provided specific details of the proposal in a PowerPoint presentation and handout. They particularly noted the requirements for Dry Landscapes "For Developments that are proven to be completely dry with no water for irrigation and/or properties served with domestic water only by a water district."

Dannenburger, Haxel and Blazer left the meeting at 5:30 p.m.

**MINUTES OF THE MARCH 4, 2010 MEETING**

Director Burger moved to approve the March 4, 2010 Minutes with one change to the Manager's Report agenda item. Director Genova seconded and the motion passed unanimously.

**FINANCIAL REPORT AND ACCOUNTS PAYABLE**

Director Genova moved to accept the Financial Report and approve Accounts Payable in the amount of \$36,545.61 Regular Check Run plus \$1,995.40 HRA Disbursement plus \$26,439.76 Benefits Check Run plus \$49,388.47 Supplemental Check Run for a total of \$114,369.24. Director Woods seconded the motion. Accountant Foster reported on corrections to the Cash Flow Report and Balance Sheet, and the revised format of the Schedule A report. The motion passed unanimously.

David Foster left the meeting at 5:45 p.m.

---

## **MANAGER'S REPORTS**

The Board reviewed the Manager's Reports. Manager Tooker noted that the line item for In-Not-On taps has been deleted from Page 1 of the Report at the Board's request. Significant progress to identify and remediate the disparity in plant outflows and billed sales is documented in the year-to-date difference of 7%.

## **STAFF REPORTS**

Status and Planning Update for Project 2008-02 MF/UF Pilot Testing – Manager Tooker reported the Construction Committee met with staff to review final information and to develop a request for more details from Burns and McDonnell Engineering regarding Project 2008-02 MF/UF Pilot Testing. Staff recommended the scheduling of an informational presentation between the Board and Burns and McDonnell Engineering in June.

Bill Printing and Mailing Services Implementation – Manager Tooker advised the Board that programming issues have resulted in the delay of bill printing and mailing outsourcing until late April or early May, 2010.

Grand Valley Regional Water Conservation Plan – Assistant Manager Reinertsen reported on the District's participation with the City of Grand Junction and Ute Water in the development of the Grand Valley Regional Water Conservation Plan. Manager Tooker stated that the adoption of an updated plan is required by the Colorado Water Conservation Board (CWCB), and an adopted plan is a prerequisite for any future water funding from the CWCB or the Colorado Water Resources and Power Development Authority. The Board will be provided with a Draft Plan prior to the formal comment period.

2010 Water Year Outlook – Manager Tooker stated that water supplies for the remainder of the year are not projected to be strong based on current snowpack levels.

Request to Waive Availability of Service Charges for 3244 Front Street – Manager Tooker reported that the lien agreement has been fully executed between the property owner at 3244 Front Street, the District and the Clifton Sanitation District. Water service was restored to the property but due to a leak was again disconnected until repairs are completed.

District Metering and Billing Accuracy – Manager Tooker requested an additional Staff Report to the agenda, to present the historic meter reading data for the City Market and Coronado Plaza (12 units) accounts. (4/1/10 File) When new touch read meters were installed on these accounts in 1994 they were programmed incorrectly and since that year the meter readings have been significantly lower than actual usage. Manager Tooker reported that internal procedures are being adjusted, and staff training and awareness is being increased to prevent future errors.

---

## **EXPRESS AGENDA**

The Board reviewed and accepted the Express Agenda items as presented.

1. Project 2009-04 Colorado River Intake Structure – The Construction Committee met and reviewed the McLaughlin Water Engineers Technical Memo addressing submersible pumps and vertical turbine pumps. The Committee accepted the Staff recommendation to pursue the submersible pump design option. The Gould/McLaughlin Team is proceeding with that design direction. The 30% design milestone is scheduled for completion in mid-May.
2. 2010 Election – The Notice of Election Cancellation was published in the Daily Sentinel on March 16, 2010. Copies of this Notice were posted in the Designated Election Official's Office, at the Clifton Fire Station and were provided to the Mesa County Clerk and Recorder and the Department of Local Affairs Elections Specialist. One open Board position (two-year term) will need to be addressed at the May 6, 2010 Regular Board Meeting.

## **UNFINISHED BUSINESS**

Cooperative Agreement with Clifton Sanitation District Regarding Front Loader Purchase – Manager Tooker advised the Board that changes have been made to the Agreement (*4/1/10 File, Clifton Sanitation District Front Loader IGA*) presented at the March, 2010 meeting; to add the additional insured status of the District and to clarify repair cost sharing. Director Hassler moved to approve the Intergovernmental Agreement between the Clifton Sanitation District and the Clifton Water District regarding the ownership and use of a 2005 Case 621D Loader. Director Genova seconded. Director Woods recused himself from voting on this motion. The motion passed.

Emergency Water Rate Annual Review – The Board reviewed the Emergency Water Rate, adopted in July of 2009, which is on holiday and scheduled for annual review. Staff does not recommend implementation or amendment of the Emergency Water Rate at this time. The Board concurred and no action was taken.

2010 Flood Potential – Manager Tooker reported there is currently no projection of flooding this spring, based on the 2010 Water Year Outlook report from earlier in the meeting. Flood potential will be monitored for further action as required.

## **NEW BUSINESS**

Inclusion Request – Bretsel Units, LLC (Tax Parcels 2943-103-00-148 and 2943-103-00-149 – Assistant Manager Reinertsen presented a Staff Report (*4/1/10 File, 2010 Bretsel Inclusion Request*) and documentation from the applicant, Bretsel Units LLC, requesting formal Inclusion into the District. The Board noted that the signator on the Inclusion Request dated March 11, 2010 is not the same person authorized to execute instruments according to the Bretsel Units LLC Statement of Authority document provided. Director Hassler moved to postpone action on the Inclusion Request from Bretsel Units LLC until proper signature or proof of authority for signature on behalf of Bretsel Units LLC is received. Director Burger seconded and the motion passed unanimously.

---

Purchase of GVICO Shares – Director Ballagh requested an additional agenda item, to finalize the opportunity to purchase one GVICO Share. Director Genova moved to purchase one GVICO share for \$450.00 from Todd Desmarais. Director Burger seconded and the motion passed.

3048 Wedgewood Drive – Injury Claim – Manager Tooker reported that an injury claim was received from the property owner at 3048 Wedgewood Drive and forwarded to the District’s insurance carrier. The injury claim was denied by the insurance carrier due to the claim being submitted after the 180 day Notice of Claim period, and the property owner was advised of the denial. Manager Tooker and Assistant Manager Reinertsen have met with the property owner at 3048 Wedgewood Drive. The Board directed Staff to seek additional legal counsel and advise the Board of any further activity with regard to the claim.

**ADJOURNMENT**

By consensus the meeting was adjourned at 7:22 p.m.

**ATTEST:**

\_\_\_\_\_  
John L. Ballagh

\_\_\_\_\_  
Doralyn Genova

\_\_\_\_\_  
Brian Woods

\_\_\_\_\_  
Alan Hassler

\_\_\_\_\_  
Robert Burger