

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
SPECIAL MEETING
THURSDAY, OCTOBER 24, 2013**

BOARD MEMBERS PRESENT: Alan Hassler, Chairman; Dale Peck, Vice-Chairman; Doralyn Genova, Treasurer; Robert Norman, Secretary; Robert Burger, Director

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Kelly McLaughlin; Brian Sheley

GUESTS As Identified in Text

SPECIAL MEETING

Chairman Hassler called the September 16, 2013 Special Board Meeting to order at 2:00 p.m.

PROJECT 2008-02 MF/UF DESIGN BUILD REQUEST FOR PROPOSALS

Manager Tooker reported that the District received two submittals in response to the Request for Proposals for Project 2008-02 MF/UF Design Build. Due to the complexity and importance of this Project, interviews have been scheduled today with both firms submitting proposals. Each are allowed two hours for their presentation to the Board, including a question and answer period. Evaluation sheets were provided to the Board to utilize during the interview process.

Director Norman stated that in his professional capacity he has had contracts with Burns and McDonnell Engineering, and has worked with Carollo Engineering as well. Chairman Hassler acknowledged the information and stated that Mr. Norman does not have a conflict of interest in this matter.

CAROLLO ENGINEERING PROPOSAL

Guests Introduced: Vinnie Hart, Ken Slota, Matt Brown, Dan Hugaboom, Gary Sagehorn, Chris Carvalho.

Mr. Hart summarized the experience of the team that will be assigned to the District's project. The project would include a series of meetings with the District and stakeholders, 3-D modeling, on-site staff present throughout the construction, on-site staff during the start-up of the membranes, and final presentation of an Operations and Maintenance Manual.

The submittal from the Carollo Design Build Group was presented with a focus on their primary identified areas of 1) System Flexibility; 2) Cost Control; and 3) Enhanced Treatment. The Open Platform approach to multiple membrane system options was presented. The cost and operational differences between Open Platform, with multiple membrane manufacturer options, and using one of the proprietary membranes Pall or GE were discussed. Procurement of membranes was suggested to be more competitive when multiple membrane manufacturers are being considered. Designing a system that fits and is easily operated and maintained within the existing facility, and including room for future growth, were identified as important considerations. Other items discussed included State regulations regarding chlorine contact time, temporary and permanent modifications to the existing facility as part of construction, operation of the Plant during construction, use of local subcontractors, ability to stay on budget, on-site staff identified throughout the project, process assurance, professional licensing and insurance, and electrical service to areas of the treatment plant.

The presentation concluded at 4:05 p.m. and the guests exited the meeting.

BURNS AND MCDONNELL ENGINEERING PROPOSAL

Guests Introduced: Mark Lichtwardt, Eric Moltz, Darin Brickman, Anthony Beeson, Mike Butler, Abe Monajjem, Willie Dominguez.

The submittal from the Burns & McDonnell and Moltz Construction Joint Venture (BMCI JV) was presented with their identified areas of focus as 1) Team Overview; 2) Relevant Experience; 3) Project Approach; 4) Budget; 5) Schedule; and 6) Procurement. The use of proprietary membranes would be included in the design. Two work packages were summarized as a method to streamline the project through Colorado Department of Public Health and Environment approval processes. Construction would begin in June of 2014, a short interruption of Plant operations would be scheduled during a period of low demand, and final completion would be June of 2015. For procurement of the membranes, it was noted that the State Revolving Loan Fund process requires multiple suppliers to have the opportunity to submit quotes. Other items discussed included on-site staff during construction and membrane start-up, performance assurance, and, the need to determine chlorine contact time requirements early in design and for on-site staff identification needs for this project. The joint venture status as related to project responsibility and liability was discussed.

The presentation concluded at 6:00 p.m. and the guests exited the meeting.

ADJOURNMENT

Director Norman moved to adjourn the October 24, 2013 Special Meeting. Director Genova seconded and the motion passed unanimously. The meeting was adjourned at 6:05 p.m.

ATTEST:

Alan Hassler

Dale Peck

Doralyn Genova

Robert Norman

Robert K. Burger