

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, JULY 6, 2017**

BOARD MEMBERS PRESENT: Dale Peck, Chairman; Stan Sparks: Vice-Chair; Melvin Diffendaffer, Secretary; Doralyn Genova, Treasurer; Edward Dan McElley, Director

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Bret Guillory; Angie Beebe; Melissa Lemke

REGULAR MEETING

Chairman Peck called the July 6, 2017 Regular Meeting to order at 5:00 p.m.

MINUTES OF THE JUNE 1, 2017 REGULAR MEETING

Director Genova moved to approve the June 1, 2017 Regular Meeting Minutes as submitted. Director Diffendaffer seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Genova moved to accept the Financial Report and Approve Accounts Payable Regular Checks of \$561,150.63, plus Supplemental Checks of \$15,157.04 plus Benefits Checks of \$16,308.40 plus HRA Disbursements of \$7,956.20 for a total of \$600,572.27. Manager Tooker reported the May financials under spending reflects a healthier percentage increase due to capital purchases coming to fruition such as the Poly Line Replacement Project underway and the Manifold Project near completion. Director Diffendaffer seconded and the motion passed unanimously.

MANAGER'S REPORT

Manager Tooker identified continued growth in Active Taps, Total Water Sales (MG) and Nanofiltration production remains strong. We have seen positive increase in water sales with a 2.5% growth from 2016.

INFORMATIONAL REPORTS

Assistant Manager Guillory reviewed the Informational Report on Project 2017-01 Water Treatment Plant Manifold Project Update (07-06-17 File, 2017 Informational Reports). He identified the project went very well due to pre-planning meetings, strong staff support, and working with a

very solid contractor (PCL) which led to a well-executed coordination effort and successful outcome.

Assistant Manager Reinertsen presented the Informational Report on the Preemptive Poly Service Line Replacements (07-06-17 file, 2017 Informational Reports). He reviewed the 2017 Budget of \$84,320 allocated to perform eighty (80) poly service line preemptive replacements this year in the Wedgewood Subdivision. The District is working toward cost savings with this much needed effort to replace the outdated poly lines. This is an ongoing project for the District as it is estimated that 4,270 poly service lines remain to be upgraded and replaced.

EXPRESS AGENDA

Director Genova moved to approve the Express Agenda item as presented. Director Diffendaffer seconded the motion which passed unanimously. The Express Agenda items are as follows:

FY 2016 Audit – The Audit letter to the Board of Directors was omitted from the June’s Board Meeting and was emailed to the Board on June 2, 2017. A copy of the letter was included in the July Board Packet.

SDA West Slope Water Forum – The Colorado Special District Association is hosting the West Slope Water Forum on July 25, 2017 at the Grand Valley Fire Protection District located in Parachute, CO. There will be a panel discussion on West Slope water diplomacy, water management, future collaborations, and what the future holds.

UNFINISHED BUSINESS

SDA Regional Training Seminar Briefing – Staff members Lemke and Reinertsen, and Director McElley presented highlights of the SDA Regional Training Seminar Briefing held on June 14, 2017 at the Mesa County Library. Compensation for Directors increased and study sessions attended by Directors classify as a special meeting. Compensation was covered under new business. Elections for Special Districts are under consideration in 2018 changing regular biennial elections from Even to Odd years. Director McElley closed stating his support of attending the training and recommended new Board Members attend the annual SDA Training Seminar as beneficial instruction. He requested clarification of a vacated Director’s term when one is appointed to fill said vacancy. Assistant Manager Reinertsen clarified completion of a vacancy term is served by either one or two, two-year terms depending on the time of term vacancy. The offsetting four-year Board member terms are critical to assure proper Board member turn-over in accordance with the term limit statute.

Designation of Mesa County Clerk’s Office as Required Posting Location – Assistant Manager Reinertsen explained to the Board the need to correct an oversight in Resolution 17-01 concerning posting of the District’s meetings. The District will need to post at the Mesa County Clerk’s office located at 200 South Spruce, Grand Junction, CO. Director Genova moved to amend 17-01 Resolution to include Mesa County Clerk and Recorder office at 200 South Spruce

Street, Grand Junction, CO as one of the District's designated locations to post meeting notices. Director McElley seconded the motion and the motion passed unanimously.

NEW BUSINESS

Board Compensation –Assistant Manager Reinertsen presented a Staff Report (07-06-17 File, 2017 Staff Reports) identifying the changes to Board compensation that was presented at the Special District Association (SDA) Regional Training Seminar held on June 14, 2017. House Bill, HB17-1297: Maximum Compensation for Meeting Attendance increases the maximum annual compensation for Board Members of Title 32 Special Districts from \$1,600 to \$2,400. Maximum pay for scheduled meeting attendance remains at \$100 per meeting which also includes scheduled Study Sessions or training events as qualifying for attendance compensation as long as a quorum is in attendance. Director Genova made a motion to approve an increase to Directors compensation not to exceed \$2,400 per year, payable not to exceed \$100 per meeting attended, effective August 9, 2017, unless a referendum petition is filed. Director Diffendaffer seconded the motion and the motion passed unanimously.

Out of District Service Request – 4132 Highway 50, Whitewater, CO – Assistant Manager Reinertsen presented the Staff Report (07-06-17 File, 2017 Staff Reports) requesting consideration of an Out of District service request at 4132 Highway 50, Whitewater, CO (Mesa County Tax Schedule ID # 2967-133-00-219). Director McElley moved to approve Mr. Carrasco's request to be served domestic water as an Out of District account located at 4132 Highway 50, Whitewater, CO (Mesa County Tax Schedule ID # 2967-133-00-219), and that this account will serve no more than one (1) single domestic water service tap governed by all District policies, and to include a condition that Mr. Carrasco provides proof of a recorded utility easement from the property owner of the adjacent property to the west that will allow placement of the customer water service line to the subject parcel, before the District can accept payment of the required Plant Investment Fee. Director Diffendaffer seconded and the motion passed unanimously.

Utility Billing System Feasibility Evaluation – Manager Tooker presented the Staff Report (07-06-17 File, 2017 Staff Reports) requesting approval to begin working on a Feasibility Plan and subsequent recommendation to replace the existing Springbrook Utility Billing software. The Feasibility Plan would be presented to the Board for funding consideration in the 2018 Budget. Director Genova made a motion to initiate the internal development of a Feasibility Evaluation to replace the current Springbrook Utility Billing Software, to be presented for budgetary consideration in 2018. Director Sparks seconded the motion and the motion passed unanimously.

At 6:39 p.m. Staff member Beebe exited the meeting.

EXECUTIVE SESSION

At 6:40 p.m., Director Peck moved to go into Executive Session, Pursuant to C.R.S. 24-6-402(4)(b) to discuss the CONFIDENTIAL Shoshone report from Attorney Keever. Director Sparks seconded and the motion passed unanimously. Directors Peck, Sparks, Diffendaffer,


Genova, and, McElley and Manager Tooker, Assistant Manager Reinertsen, Assistant Manager Guillory, and Administrative Assistant Lemke were present.

The Board exited the Executive Session at 6:46 p.m.

ADJOURNMENT

The Regular Meeting was adjourned at 6:46 p.m. by the Chairman.

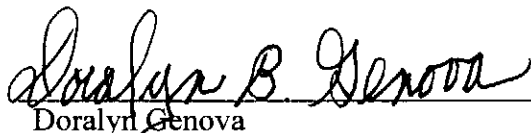
ATTEST:



Dale Peck



Stan Sparks



Doralyn Genova



Melvin Diffendaffer



Dan McElley